



Company Profile

Why Choose PolyNew?

- ✓ Experienced trainers with industry expertise
- ✓ Customized training programs tailored to your needs
- ✓ Interactive learning environment
- ✓ Practical skills application
- ✓ Continued support and resources

Accredited by
HRDC & BQA



About Us

At PolyNew Training Services, we believe training is more than just an event—it is a transformative experience that equips people with the skills, confidence, and mindset to thrive.

As Botswana's leading training partner, we combine local insight with global best practices to deliver impactful, tailor-made programmes that address today's workplace challenges and tomorrow's opportunities.

Our Approach

- **Empower People:** Build skills that open doors for career growth.
- **Transform Teams:** Strengthen collaboration, leadership, and productivity.
- **Deliver Results:** Create measurable impact that drives organisational success.



Our Vision

To be Botswana's most **innovative and trusted training partner**, shaping professionals and organisations for a sustainable, future-ready economy.



Our Mission

To design and deliver **tailor-made training solutions** that blend modern methods with Botswana's unique business environment, ensuring both **practical skills** and **long-term impact**.



For your Tailor Made Training Services

Our Courses

COMPLIANCE & HEALTH

- 1 Animal Welfare Skills (AWS)
- 2 Anti Money Laundering and Fraud Detection (AMLFD)
- 3 Audit and Tax Investigation in Botswana (ATIB)
- 4 Basic Occupational Health and Safety (BOHS)
- 5 Basic Scaffolding Safety Techniques (BST)
- 6 Basic Security Skills (BSS)
- 7 Botswana Taxation (BT)
- 8 Cherry Picker Operations
- 9 Construction Site and Risk Awareness (CSRA)
- 10 Corporate Governance (CG)
- 11 Diversity and Inclusion in the Workplace (BIW)
- 12 Effective Health Check on Non-Communicable Diseases (EHCNCD)
- 13 First Aid Level 1 & 2
- 14 Food Safety and Hygiene (FSH)
- 15 Forklift Operations (FLO)
- 16 Hazard Analysis Critical Control Point (HACCP)
- 17 Hazard Identification and Risk Assessment (HIRA)
- 18 Lifting and Rigging Operations (LRO)
- 19 Mobile Crane Operations (MCO)
- 20 Permit to Work (PW)
- 21 Personal Financial Literacy (PFL)
- 22 Poultry Meat Examination Skills (PMES)
- 23 Prevention and Response to Gender Based Violence (PRGBV)
- 24 Professional Drivers (PD)
- 25 Psychological Safety in the Workplace (PSW)
- 26 Safety Audit and Safety Inspection (SASI)
- 27 Tower Crane Operations (TCO)
- 28 Trusteeship Understanding (TU)
- 29 Work Place Fire Prevention and Management (FPM)
- 30 Working at Heights and Risk Management (WHRM)
- 31 Working in Confined Spaces (WCS)

EDUCATION & TRAINING

- 32 Coaching and Mentoring Skills (CMS)
- 33 Culture Awareness and Sensitivity Training (CAST)
- 34 Post Retirement Planning & Investment (PRPI)
- 35 Principles of Early Childhood Education (PECE)
- 36 Train The Trainer (TTT)

PRODUCTIVITY

- 37 Counselling and Guidance (CG)
- 38 Credit Control and Debt Management (CCDM)
- 39 Croupier/Gambler Essential Skills (CGES)
- 40 Effective Performance Management (EPI)
- 41 Team Building Skills (TBS)
- 42 Effective Time Management (ETM)
- 43 Emotional Intelligence (EI)
- 44 Financial Technology (FINTEC)
- 45 First Aid Responsible Gambling (FARG)
- 46 HR Risk Management Skills (HRMS)
- 47 International Public Sector Accounting Standards (IPSAS)
- 48 Inventory Management and Control (IMC)
- 49 Landscaping Skills (LS)
- 50 Leading Through Uncertainty (LTU)
- 51 Mindset Change Management Skills (MCMS)

- 52 Organisational-Leadership Induction Training (OLIT)
- 53 Remuneration Strategy for Human Resources (RSHR)
- 54 Results Based Training Skills (RBTS)
- 55 Stress Management Strategies (SMS)
- 56 Talent Management & Succession Planning (TMSP)
- 57 Total Quality Management (TQM)
- 58 Workflow Simplification Training (WST)

EFFECTIVE OPERATIONS

- 59 Advanced Customer Service (ACS)
- 60 Basic Computer Skills (BCS)
- 61 Business Analysis & Data Visualisation (BADV)
- 62 Business Development Skills (BDS)
- 63 Business Etiquette (BE)
- 64 Business Intelligence (BI)
- 65 Change Management Skills (CMS)
- 66 Corporate Supervisory Skills (CSS)
- 67 Cost Reduction and Operational Effectiveness (CROE)
- 68 Cyber Security in Modern Businesses (CSMB)
- 69 Data and Information Management and Protection (DIMP)
- 70 Effective Customer Service (ECS)
- 71 Effective Document Archiving and Records Keeping (EDARK)
- 72 Effective Enterprise Risk Management (EERM)
- 73 Effective Operations Management (EOM)
- 74 Effective Report Writing Skills (ERWS)
- 75 Effective Revenue Collection & Maximisation Strategies (ERCMS)
- 76 Effective Sales and Presentation Skills (ESPS)
- 77 Effective Skills in Merchandising and Sales (ESMS)
- 78 Entrepreneurship and Business Setup (EBS)
- 79 Finance for Non-Finance Managers (FNFM)
- 80 Fleet and Inventory Management (FIM)
- 81 Interpersonal Communication and People Skills (ICPS)
- 82 Leadership and Management Skills (LMS)
- 83 Microsoft Excel Level 1 to 3 (MSEXCEL)
- 84 Project Management Skills (PMS)
- 85 Public Relations and Crisis Management (PRCM)
- 86 Purchasing, Supply and Chain Management (PSCM)
- 87 Sports Management (SM)
- 88 Stakeholder Management (SM)
- 89 Strategic Management and Planning (SMP)
- 90 Strategic Thinking and Business Planning Program (STBP)
- 91 Telephone Etiquette & Frontline Skills (TEFS)
- 92 Transport and Fleet Management Skills (TFMS)
- 93 Work-Life Balance Training Program (WLBTP)
- 94 Workplace Ethics (WE)



OUR CLIENTS

We are proud to have worked with leading organisations across Botswana, including:
GOVERNMENT * CORPORATES * COMMUNITIES & NGOS * DEFENCE & SECURITY



PolyNew Training Services is fully accredited and registered, giving our clients peace of mind that all programmes meet national and international standards.

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