



Company Profile

Why Choose PolyNew?

- ❖ Experienced trainers with industry expertise
- ❖ Customised training programs tailored to your needs
- ❖ Interactive learning environment
- ❖ Practical skills application
- ❖ Continued support and resources

Accredited by
HRDC & BQA



About Us

At PolyNew Training Services, we believe training is more than just an event – it is a transformative experience that equips people with the skills, confidence, and mindset to thrive.

As Botswana's leading training partner, we combine local insight with global best practices to deliver impactful, tailor-made programmes that address today's workplace challenges and prepare for tomorrow's opportunities.

Our Approach



- **Empower People:** Build skills that open doors for career growth.
- **Transform Teams:** Strengthen collaboration, leadership, and productivity.
- **Deliver Results:** Create measurable impact that drives organisational success.



Our Vision

To be Botswana's most **innovative and trusted training partner**, shaping professionals and organisations for a sustainable, future-ready economy.



Our Mission

To design and deliver **tailor-made training solutions** that blend modern methods with Botswana's unique business environment – ensuring **practical skills** development and **long-term impact**.



For Your Tailor Made Training Services

COMPLIANCE & HEALTH

- 1 Animal Welfare Skills (AWS)
- 2 Audit and Tax Investigation in Botswana (ATIB)
- 3 Basic Occupational Health and Safety (BOHS)
- 4 Basic Scaffolding Safety Techniques (BST)
- 5 Basic Security Skills (BSS)
- 6 Botswana Taxation (BT)
- 7 Cherry Picker Operations (CPO)
- 8 Construction Site and Risk Awareness (CSRA)
- 9 Corporate Governance (CG)
- 10 Diversity and Inclusion in the Workplace (DIW)
- 11 Effective Health Check on Non-Communicable Diseases (EHCNCD)
- 12 First Aid Level 1 & 2
- 13 Food Safety and Hygiene (FSH)
- 14 Forklift Operations (FLO)
- 15 Anti Money Laundering & Fraud Detection (AMLFD)
- 16 Gender Based Violence (GBV)
- 17 Hazard Analysis Critical Control Point (HACCP)
- 18 Hazard Identification and Risk Assessment (HIRA)
- 19 Lifting and Rigging Operations (LRO)
- 20 Mobile Crane Operations (MCO)
- 21 Permit to Work (PW)
- 22 Personal Financial Literacy (PFL)
- 23 Professional Drivers (PD)
- 24 Poultry Management (PM)
- 25 Psychological Safety in the Workplace (PSW)
- 26 Safety Audit and Safety Inspection (SASI)
- 27 Tower Crane Operations (TCO)
- 28 Trusteeship Understanding (TU)
- 29 Workplace Fire Prevention and Management (FPM)
- 30 Working at Heights Risk Management (WHRM)
- 31 Working in Confined Spaces (WCS)

EDUCATION & TRAINING

- 32 Coaching and Mentoring Skills (CMS)
- 33 Cultural Awareness and Sensitivity (CAS)
- 34 Post Retirement Planning & Investment (PRPI)
- 35 Principles of Early Childhood Education (PECE)
- 36 Train The Trainer (TTT)

PRODUCTIVITY

- 37 Animal Nutrition (AN)
- 38 Budgeting and Expenditure Control (BEC)
- 39 Guidance and Counselling (GC)
- 40 Croupier/Gambling Skills (CGS)
- 41 Credit Control and Debt Management (CCDM)
- 42 Effective Performance Management (EPM)
- 43 Effective Time Management (ETM)
- 44 Emotional Intelligence (EI)
- 45 Financial Technologies (FINTEC)
- 46 First Aid Responsible Gambling (FARG)
- 47 Human Resource Risk Management Skills (HRMS)
- 48 International Public Sector Accounting Standards (IPSAS)
- 49 Inventory Control and Management (ICM)
- 50 Landscaping Skills (LS)
- 51 Leading Through Uncertainty (LTU)
- 52 Mindset Change Skills (MCS)
- 53 Organisational-Leadership Induction Training (OLIT)
- 54 Piggery Management (PM)
- 55 Remuneration Strategy for Human Resources (RSHR)
- 56 Results Based Training Skills (RBTS)
- 57 Small Stock Management (SSM)
- 58 Stress Management Strategy (SMS)
- 59 Talent Management & Succession Planning (TMSP)

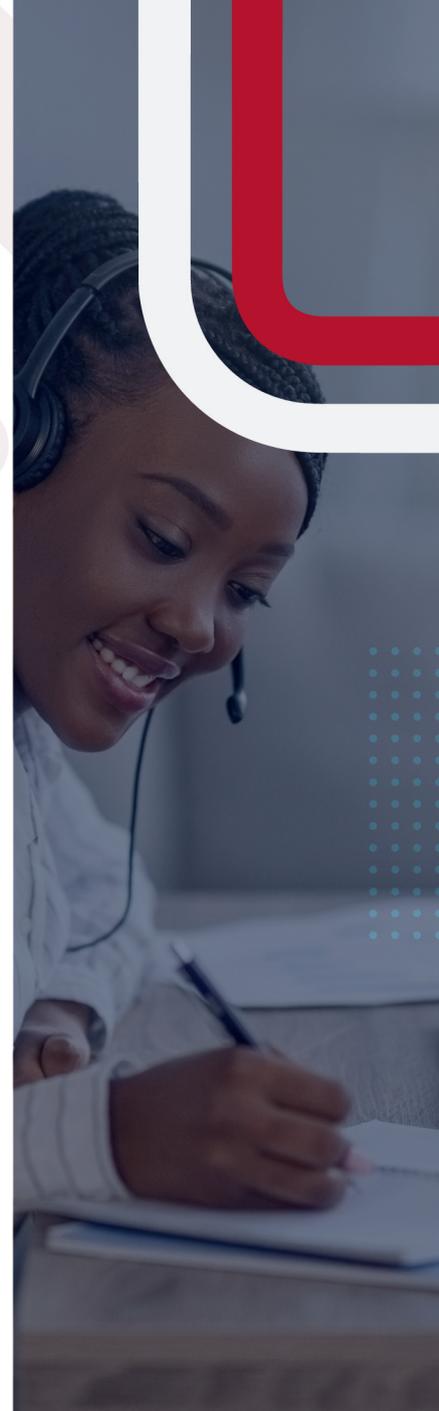
- 60 Team Building Skills (TBS)
- 61 Total Quality Management (TQM)
- 62 Workflow Simplification (WS)

EFFECTIVE OPERATIONS

- 63 Advanced Customer Service (ACS)
- 64 Artificial Intelligence in Project Management and Business (AIPMB)
- 65 Basic Computer Skills (BCS)
- 66 Business Analysis & Data Visualisation (BADV)
- 67 Business Development Skills (BDS)
- 68 Business Etiquette (BE)
- 69 Business Intelligence (BI)
- 70 Business Strategy Planning (BSP)
- 71 Certificate of Proficiency - Short term (CP)
- 72 Certificate of Proficiency - Long term (CP)
- 73 Change Management Skills (CMS)
- 74 Corporate Supervisory Skills (CSS)
- 75 Cost Reduction and Operational Effectiveness (CROE)
- 76 Cyber Security in Modern Businesses (CSMB)
- 77 Data and Information Management and Protection (DIMP)
- 78 Decision Making in Project Management (DMPM)
- 79 Disciplinary and Grievance Handling Protocols (DGHP)
- 80 Effective Customer Services (ECS)
- 81 Effective Document Archiving and Records Management (EDARM)
- 82 Effective Risk Management (ERM)
- 83 Effective Operations Management (EOM)
- 84 Effective Report Writing Skills (ERWS)
- 85 Effective Revenue Collection & Maximisation Strategies (ERCMS)
- 86 Effective Sales and Presentation Skills (ESPS)
- 87 Effective Merchandising Skills (EMS)
- 88 Employee and Labour Relations (ELR)
- 89 Entrepreneurship and Business Setup (EBS)
- 90 Finance for Non-Finance Managers (FNFM)
- 91 Fleet and Inventory Management (FIM)
- 92 Insurance Claims Handling and Risk Management (ICHRM)
- 93 Interpersonal Communication and People Skills (ICPS)
- 94 Leadership and Management Skills (LMS)
- 95 Microsoft Excel (Level 1 to 3)
- 96 Organisational Labour Management (OLM)
- 97 Project Management Skills (PMS)
- 98 Project Controls and Project Risk Management (PCPRM)
- 99 Project Management Office - Setting up, Structures, Roles and Responsibilities (PMOSSRR)
- 100 PRINCE 2
- 101 Public Relations and Crisis Management (PRCM)
- 102 Purchasing, Supply and Chain Management (PSCM)
- 103 Role Clarity and Delegation (RCD)
- 104 Sports Management (SM)
- 105 Stakeholder Management (SM)
- 106 Strategic Management and Planning (SMP)
- 107 Telephone Etiquette & Frontline Skills (TEFS)
- 108 Transport and Fleet Management Skills (TFMS)
- 109 Trustees Induction and Board of Trusteeship Boot Camp (TIBTBC)
- 110 Work-Life Balance Training Program (WLBTP)
- 111 Workplace Ethics (WE)
- 112 Workplace Conflict Resolution (WCR)

OUR CLIENTS

We are proud to have worked with leading organisations across Botswana, including:
 GOVERNMENT * CORPORATES * COMMUNITIES & NGOS * DEFENCE & SECURITY



PolyNew Training Services is fully accredited and registered, giving our clients peace of mind that all programmes meet national and international standards.

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